

IWU Study Abroad Petition Form

(Please print clearly in ink.)

Name: _____ Student ID #: _____
last first

Local Address (Hall, House, or Off-Campus): _____

Local Phone: _____ IWU Email: _____@iwu.edu

Home Address: _____
street city state zip code

Proposed study abroad semester: Fall _____
Spring _____
Summer _____
Academic Year _____
Proposed study abroad year: _____

Study Abroad Affiliate: _____ Program name: _____

Country: _____ City: _____

Host University (if applicable): _____

I am petitioning to (check one):

Waive the IWU GPA requirement
My GPA is _____

Study abroad with a non-affiliated program
Program Name and Location _____

To apply my IWU financial aid to a second semester of study abroad

Attach the following to this petition form:

1. A Personal Statement
This should outline your academic qualifications to study abroad and explain why your cumulative GPA is not an adequate or accurate reflection of your academic abilities.
2. A letter of reference from an appropriate faculty member
In this reference, the faculty member should discuss your academic qualifications and outline why you are a good

Attach the following to this petition form:

1. A Personal Statement

This statement should offer a detailed discussion of each of the following items:

- a. courses you plan to take at proposed study abroad program;
- b. the coursework offered by relevant affiliated programs describing why those options do not meet your academic needs; and
- c. how your proposed course of study with the non-affiliated program fits into your course of study at IWU.

2. A Statement of Support from the appropriate department chair or program director

This letter should endorse the proposed study abroad program and compare its academic caliber to IWU and its affiliated study abroad programs. This statement may be submitted by the student in a sealed envelope or sent directly from the chair to the director of the International Office by campus mail or email.

3. Program Information

Provide a program brochure or materials from the program website that offers an overview of the program's academics, housing, health & safety programs, and most importantly how the program is accredited in the United States.

The completed appeal must be submitted to the Director of the International Office, who will forward it to the Academic Exceptions Committee for consideration.

If the petition is granted, you may then proceed with the application process and credit will be granted for academic work done abroad. If the petition is not granted, you may not participate in the program for IWU credit or apply IWU Financial Aid to the costs. You would, however, have the option of applying to another, approved study abroad program.

Attach the following to this petition form:

1. A Personal Statement

This statement should outline the following:

- a. the academic reasons for participation in an additional study abroad experience or a second semester of study in a single location;
- b. how participation in the program aids, or at least does not impede, timely progress toward graduation; and
- c. the proposed coursework.

2. A Statement of Support from your academic advisor

This letter should address the following: (a) discuss the academic need for an additional semester abroad; (b) verify that participation does not interfere with the student's timely progress to graduation; and (c) give approval for the student's proposed coursework. This statement may be submitted by the student in a sealed envelope or sent directly from the chair to the director of the International Office by campus mail or email.